



**THE BOTANY BAY**  
BROADSTAIRS

**CONFERENCE & BANQUETING**

Marine Drive, Kingsgate, Broadstairs, Kent, CT10 3LG  
T: 01843 868641  
E: [Botanybay@shepherd-neame.co.uk](mailto:Botanybay@shepherd-neame.co.uk) ~ W: [www.botanybayhotel.co.uk](http://www.botanybayhotel.co.uk)



# THE BOTANY BAY

## BROADSTAIRS

## THE VENUE

Dear.....

Thank you for considering the Botany Bay Hotel as a venue for your business event.

Here at the Botany Bay Hotel we've made your business our business. We know that planning conferences and meetings can be a difficult task. With that in mind our dedicated Conference and Banqueting Managers together with their experienced Team, will guide you through all of the necessary arrangements to ensure that your event is an absolute success.

Our versatile Hotel, located right on the Kent coast in the heart of Kingsgate offers you a host of services and facilities to suit your every need. You have the opportunity to choose from our two function areas, which are fully equipped for any kind of business meeting.

The Hotel is easily accessed by both road and rail, has local links to Europe by Cross Channel Ferry & Euro Tunnel and its own private car park for 40 cars. The nearest train station is approximately 2 miles away in Broadstairs.

Should you have any questions or if you wish to view our venue, please do not hesitate to contact us. We would be delighted to hear from you.

Best wishes

*Daniel Cole*

General Manager

Marine Drive, Kingsgate, Broadstairs, Kent, CT10 3LG  
T: 01843 868641  
E: Botanybay@shepherd-neame.co.uk ~ W: www.botanybayhotel.co.uk



# THE BOTANY BAY

## BROADSTAIRS

## MEETING RATES

### BREAKFAST MEETINGS

Designated Event Co-ordinator  
Exclusive use of conference room 7am – 10am  
Full English or Continental breakfast  
1 serving of tea, coffee & orange juice  
Use of projector, screen & flip-chart  
Pens & paper  
Free WI-FI throughout

**£12.50 PER HEAD**

### HALF DAY DELEGATE RATE

*A minimum of 10 delegates is required to qualify for the half day delegate rate*

Designated Event Co-ordinator  
Exclusive use of conference room 9am – 12pm or 2pm – 5pm  
2 servings of tea & coffee  
Use of projector, screen & flip-chart  
Pens, paper, water & mints  
Free WI-FI throughout

**£18.00 PER HEAD**

### PACKAGE UPGRADES

*Include lunch with the following menus:*

Emerald Menu: £25.95 per head  
Diamond Menu: £31.95 per head  
Platinum Menu: £35.95 per head

Marine Drive, Kingsgate, Broadstairs, Kent, CT10 3LG  
T: 01843 868641  
E: [Botanybay@shepherd-neame.co.uk](mailto:Botanybay@shepherd-neame.co.uk) ~ W: [www.botanybayhotel.co.uk](http://www.botanybayhotel.co.uk)



# THE BOTANY BAY

## BROADSTAIRS

### DAY DELEGATE RATE

*A minimum of 10 delegates is required to qualify for the day delegate rate*

Designated Event Co-ordinator  
Exclusive use of conference room 9am – 5pm  
Emerald menu in our restaurant or our conference fork buffet served in the meeting room  
3 servings of tea & coffee  
Use of projector, screen & flip-chart  
Pens, paper, water & mints  
Free WI-FI throughout

**£37.00 PER HEAD**

### PACKAGE UPGRADES

*Upgrade your lunch or dinner with*

Diamond Menu additional £6.00 per head  
Platinum Menu additional £10.00 per head

Marine Drive, Kingsgate, Broadstairs, Kent, CT10 3LG  
T: 01843 868641  
E: Botanybay@shepherd-neame.co.uk ~ W: www.botanybayhotel.co.uk



# THE BOTANY BAY

## BROADSTAIRS

## OUR CONFERENCE ROOMS

Our conference rooms can be set up in a multitude of styles, however the below numbers are examples of some of the layouts we can accommodate.

Room	Theatre	Classroom	Boardroom	Cabaret	Air Con	Hire Charge
Kingsgate Suite	70	40	20	90	Y	£150
The Club Room	30	30	25	-	Y	£100

*\*For parties under 20 guests, additional room hire charges may apply,  
we would be happy to discuss your individual requirements*

Marine Drive, Kingsgate, Broadstairs, Kent, CT10 3LG  
T: 01843 868641  
E: Botanybay@shepherd-neame.co.uk ~ W: www.botanybayhotel.co.uk



# THE BOTANY BAY

## BROADSTAIRS

## OUR MENUS

Emerald menu is included in the Day delegate package. We also have 2 inclusive menus for you to choose from, as well as an alternative fork buffet, each offering something slightly different to help you cater for differing tastes and fit varying budgets. Please speak to your Event Co-ordinator should you wish to upgrade your lunch or extend the day with an evening meal.

Once you have chosen your preferred menu, why not personalise it by adding canapés or a buffet upgrade, creating a banquet uniquely tailored for you?

Our dedicated Team are ready to work with you to help you make your event a success. Our menus have been designed to help simplify your planning; however, should you have any special dietary requirements please discuss this with your Event Co-ordinator and we will endeavour to cater for your every need.



# THE BOTANY BAY

## BROADSTAIRS

### EMERALD MENU

*Please choose 1 dish from each course\**

#### STARTERS

Seasonal Soup  
*With crusty bread*

Chicken Liver & Forest Mushroom Parfait  
*Served on toasted shards with balsamic onion chutney*

Prawn, Mango, Chilli & Coriander Salad  
*With balsamic dressing*

Baked Halloumi & Balsamic Onion Confit Tart (v)  
*Wheat berry, apricot, apple & cranberry salad with red wine dressing*

#### MAINS

Roast Topside of Beef  
*Served with Yorkshire pudding and red wine gravy*

Roasted Pork Belly  
*With caramelised apple & wholegrain mustard sauce*

Oven Roasted Chicken Breast  
*Stuffed with mozzarella & basil wrapped in bacon and served with roasted red pepper coulis*

Pan Seared Cod Loin  
*Served with crayfish & dill butter cream sauce*  
*All served with a selection of seasonal vegetables and potato*

#### DESSERTS

Chocolate Brownie  
*With sweet black cherry compote, clotted cream & chocolate flake*

Coconut & Lime Posset  
*With mango and passion fruit compote & shortbread biscuits*

Blackberry & Apple Eton Mess  
*With crushed meringue, whipped cream & raspberry coulis*

\*\*\*

Coffee & Mints

**£25.95**  
**PER HEAD**

*\*For your entire party*



# THE BOTANY BAY

## BROADSTAIRS

### DIAMOND MENU

*Please choose 1 dish from each course\**

#### STARTERS

Seasonal Soup  
*With crusty bread*

Pressed Ham Hock Terrine  
*With spring onion & leek purée*

Stilton, Chicory & Radicchio Salad (v)  
*With figs and caramelised walnuts*

Crab, Coconut & Salmon Fishcake  
*With seasonal leaves & mint, lime, coriander & chilli sauce*

#### MAINS

Roast Leg of Lamb  
*With lemon stuffing, red wine & mint jus*

Striploin of Beef  
*With Yorkshire pudding, horseradish & mustard jus*

Roasted Chicken Breast  
*Stuffed with mushroom mousse & wrapped in pancetta with a tarragon cream sauce*

Pan Fried Sea Bream Fillet  
*With roasted fennel, orange & citrus butter sauce*  
*All served with a selection of seasonal vegetables and potato*

#### DESSERTS

Vanilla Cheesecake  
*With pecan brittle and salted caramel sauce*

Warm Honey Poached Pear  
*With vanilla crème brûlée & toffee sauce*

Lemon Posset  
*With berry compote and shortbread fingers*

\*\*\*

Coffee with mints

**£31.95**  
**PER HEAD**

*\*For your entire party*





# THE BOTANY BAY

## BROADSTAIRS

### PLATINUM MENU

*Please choose 1 dish from each course\**

#### STARTERS

Seasonal Soup  
*With crusty bread*

Stilton Bon Bon Salad (v)  
*Beetroot, couscous & wheat berry salad with dressed leaves.*

Smoked Salmon & Prawn Cocktail  
*With avocado, cherry tomatoes, Marie Rose sauce & artisan sourdough*

Pressed Duck & Chicken Terrine  
*With a butternut squash purée*

#### MAINS

Striploin of Beef  
*With Yorkshire pudding & pancetta bourguignon jus*

Pan Fried Salmon Fillet  
*Fine green beans, mixed glaze pods with black rice & quinoa salad and a caper & dill butter sauce*

Duck Leg Confit  
*With blackberry & honey jus*

Roasted Lamb Loin Chops  
*With salsa verde & pistachio dust*

*All served with a selection of seasonal vegetables and potato*

#### DESSERTS

Rich Chocolate Mousse  
*With a caramel centre served with toasted marshmallows & clotted cream*

Prosecco & Elderflower Jelly  
*With blueberries & raspberries and chantilly cream*

Dragon & Passion Fruit Pavlova  
*With mango purée, coconut gelato & toasted coconut*

\*\*\*

Coffee with mints

**£35.95**  
**PER HEAD**

*\*For your entire party*



# THE BOTANY BAY

## BROADSTAIRS

## VEGETARIAN & VEGAN OPTIONS

The following main course dishes have been designed specifically for your vegetarian & Vegan guests. Please select one of the following dishes in place of your chosen main course.

### VEGAN STARTERS

Beetroot, Samphire & Courgette Fritters  
*With seasonal leaves and basil pesto*

Tandoori Spiced Cauliflower, Broccoli & Onion Fritters  
*Served with mango chutney & seasonal leaves*

Tempura Vegetables  
*With sweet chilli dipping sauce, toasted sesame seeds, red chilli & spring onions*

### VEGAN & VEGETARIAN MAINS

Persian Red Quinoa, Squash & Pistachio Nut Roast  
*With sumac roasted Brussels sprouts, fennel & broccoli with red pepper & tomato sauce.*

Porcini Mushroom & Truffle Mezzaluna Parcels  
*With rocket, feta, roasted pine nuts and a herb & red wine vinegar oil.*

Asparagus, Pea & Cheese Ravioli  
*With soya & green beans and a herb pesto*

Courgette, Pistachio & Mushroom Nut Loaf  
*With creamy peppercorn sauce & seasonal vegetables*

Fig, Cashew Nut & Carrot Rosti (vg)  
*With roasted forest mushrooms & herb pesto*

Blue Cheese, Spinach & Cranberry Risotto

Wild Mushroom & Thyme Risotto

Butternut Squash & Sweet Potato Gnocchi (vg)  
*With roasted pepper coulis*

Lemon & Asparagus Gnocchi (vg)  
*With mint pesto*

Tofu & Vegetable Rendang Malaysian Curry  
*Served with basmati rice, toasted almonds & warm chapati bread*



# THE BOTANY BAY

## BROADSTAIRS

### PEARL FORK BUFFET

#### STARTERS

*Please choose 1 starter & 1 dessert\**

Seasonal Soup  
*With crusty bread*

Prawn, Mango, Chilli & Coriander Salad  
*With balsamic dressing*

Baked Halloumi & Balsamic Onion Confit Tart  
*Served with wheat berry, apricot, apple & cranberry salad with red wine dressing*

#### MAINS

*Served from the buffet table*

Meat Platter  
*Honey roasted ham, topside of beef & roast turkey*

Sweet Potato & Chestnut Frittata (v)

Hot Minted New Potatoes

Salad of Plum Tomatoes, Cucumber & Red Onions (v)  
*With lemon & balsamic dressing*

Carrot & Coriander Raita (v)

Roasted Vegetable Quinoa salad (v)  
*With herb pesto*

Warm Mixed Breads

#### DESSERTS

Warm Triple Chocolate Brownie  
*With sweet black cherry compote, clotted cream & chocolate flake*

Blackberry & Apple Eton Mess  
*Crushed meringue, whipped cream & raspberry coulis*

Vanilla Cheesecake  
*With pecan brittle and salted caramel sauce*

**£25.95**  
**PER HEAD**

*\*For your entire party*



# THE BOTANY BAY

## BROADSTAIRS

### FINGER BUFFETS

#### CHINA

*Selection of sandwiches served  
on white or granary bread*

Pulled Salt Beef & BBQ Mustard  
Maple Roasted Ham & Tomato  
Prawn Marie Rose  
Cheddar Cheese & Balsamic Onion  
Marmalade

Mini Yorkshire Puddings  
*Filled with roasted chicken, lemon stuffing  
& cranberry mayonnaise*

Braised Leek Welsh Rarebit Toasts (v)

Seasoned Rock Salted Chips (v)  
*With smoky tomato mayonnaise*

Cocktail Sausages  
*With Bombay curry glaze*

Plaice Goujons  
*Served with tartare sauce*

**£13.95**  
PER HEAD

#### SILVER

*Selection of open sandwiches*

Crayfish in Szechuan Pepper & Sriracha Sauce

Pulled Salt Beef & BBQ Mustard

Whipped Brie, Tomato & Smashed Avocado

Mini Cheese Burgers Sliders  
*With smoky tomato & onion chutney*

Seasoned Rock Salted Chips (v)  
*With smoky tomato mayonnaise*

Crispy Coated Chicken Fillets  
*With Indian sweet chilli sauce*

Feta, Spinach and Pine Nut Parcels (v)

**£15.95**  
PER HEAD

### BUFFET ADD ONS

*In addition to all our finger  
and fork buffets you can enhance  
your meal with the following dishes*

Dressed Salmon  
£6.95 per head

Kentish Cheese Board  
£7.95 per head



# THE BOTANY BAY

## BROADSTAIRS

# CANAPÉS

*Homemade canapés make an ideal accompaniment to your reception drinks.*

- Fresh Fig, Walnut & Stilton Bon-Bon Sticks (v)
- Smoked Salmon & Dill Blini's
- Roasted Mediterranean Vegetable & Goats Cheese Canapé Cups (v)
- Fried Sesame Feta & Watermelon Sticks
- Baby Plum Tomatoes, Basil, Olive & Mozzarella Skewers (v)
- Crispy Bacon & Braised Leek Welsh Rarebit
- Aromatic Seared Salmon Phaenang on Rye Bread
- Confit Chicken Parfait & Roasted Mushroom Blini's
- Balsamic Mushroom, Herb & Tapenade Canapé Cups (v)
- Chicken, Caramelised Shallot & Asparagus Canapé Cups

*Please select 3 of the above to be served with your reception drinks*

**£7.95**  
**PER HEAD**

*Additional choices will be charged at £2.95 per person, per item*

## SWEET CANAPÉS

*Ideal for finger buffets @ £2.95 each per person (please choose 1 option)*

- Mini Chocolate Churro Shots
- Lemon Curd & Ginger Cheesecake Lollipops
- Chocolate Brownie, Raspberry & Marshmallow



# THE BOTANY BAY

## BROADSTAIRS

## OUR ACCOMMODATION

For any of your delegates travelling some distance, why not take advantage of our accommodation facilities? Our hotel offers your delegates a wide selection of en-suite rooms, from singles to family rooms. All of our rooms offer televisions, direct dial telephones, complimentary WI-FI, tea and coffee making facilities and hair dryers; some even have extra touches such as sea views & private balconies

All our prices are based on two people sharing with full English breakfast.  
*(Please ask your Event Co-ordinator for the tariff list.)*

Rooms are available from 14.00hrs on the day of check in and guests are requested to vacate their rooms by 11.00hrs on the day of check out.

Marine Drive, Kingsgate, Broadstairs, Kent, CT10 3LG  
T: 01843 868641  
E: [Botanybay@shepherd-neame.co.uk](mailto:Botanybay@shepherd-neame.co.uk) ~ W: [www.botanybayhotel.co.uk](http://www.botanybayhotel.co.uk)



# THE BOTANY BAY

## BROADSTAIRS

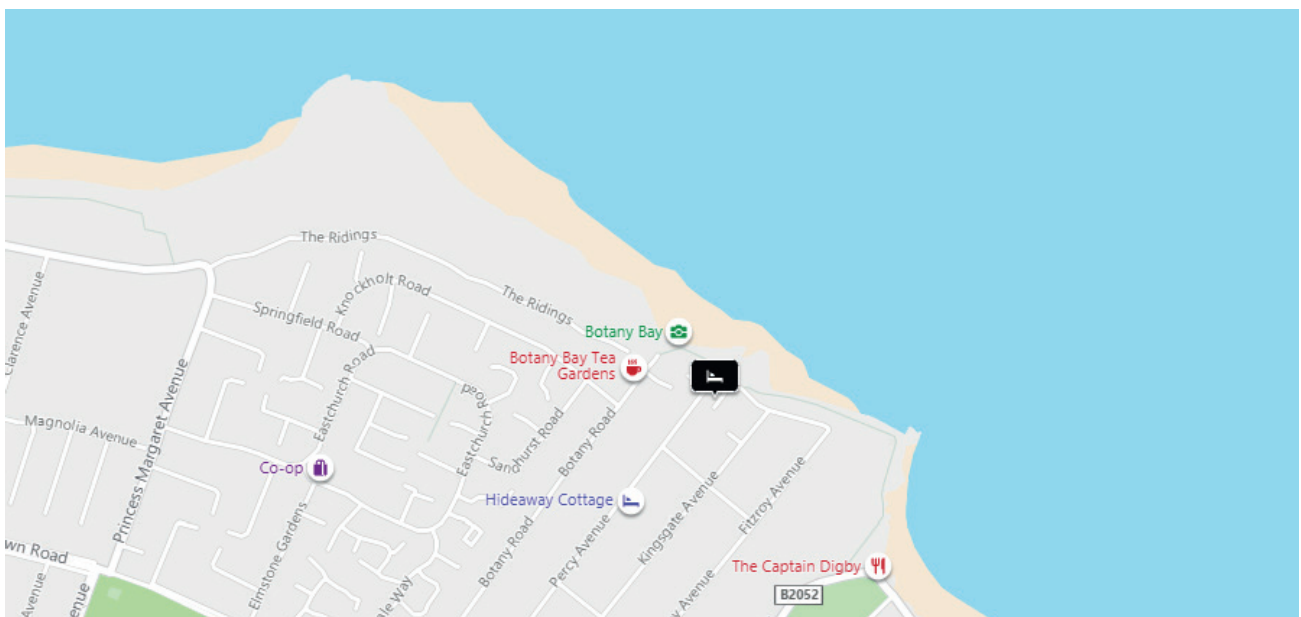
## WHERE WE ARE

The Botany Bay Hotel is conveniently accessed by both road and rail and is approximately 120 minutes from London, just 25 miles from the M2 Motorway.

The nearest train station is approximately 2 miles away in the picturesque town of Broadstairs.

To find us by road, please enter the following postcode into your Sat Nav  
CT10 3LG

The hotel boasts its own private car park for 40 cars.



Marine Drive, Kingsgate, Broadstairs, Kent, CT10 3LG  
T: 01843 868641

E: [Botanybay@shepherd-neame.co.uk](mailto:Botanybay@shepherd-neame.co.uk) ~ W: [www.botanybayhotel.co.uk](http://www.botanybayhotel.co.uk)



# THE BOTANY BAY

## BROADSTAIRS

## THE SMALL PRINT

### *Conference & Banqueting Terms and Conditions:*

The following terms and conditions of contract shall apply to all bookings for conference & banqueting  
Reference to The Company shall be The Hotel

One signed copy to be retained by the client and one copy to be returned to The Hotel

### *Deposits, Payments & Confirmation:*

Provisional dates must be confirmed in writing within 14 days along with a signed acceptance of our  
Terms & Conditions , otherwise the date will be released and re-offered for sale

A non refundable deposit of £250.00 is required at the time of booking.

The customer shall notify The Hotel in writing not less than 14 days prior to the function,  
the final number of guests anticipated attending the function

Full payment of charges must be made at least 14 days prior to the commencement of the function

The final amount payable by the customer shall be calculated on this final number or the number  
that actually attended, whichever is greater. If additional guests are added to attend the function after 14 days  
prior to the function, full payment will be required for those additional guests prior to the function

The Company reserve the right to charge interest at 2% above Bank Of England interest base rate for each day  
on any outstanding balances and all subsequent days thereafter

### *Cancellation Policy:*

In the unlikely event of you cancelling your event we reserve the right to apportion the following charges

On confirmation of the event a non refundable deposit of £250.00 is paid

For cancellations between 12 weeks and 4 weeks prior to the start date the charge will be 50% of the estimated  
total amount of the function including any accommodation, food and beverage, and optional associated costs.

For cancellations less than 4 weeks prior to the start date the charge will be 100%

Any deposits paid will be deducted from the amount of any outstanding monies due

### *General Conditions:*

*Licensing and Statutory Regulations:* Functions held within the hotel are subject to Statutory Regulations. All such  
regulations must be strictly observed. Details of any such regulations can be provided on request.

*Third Party Insurance:* The Company shall not be liable for any loss or damage suffered by the customer, except in  
respect of death or personal injury caused by the Company's negligence. This agreement does not affect any rights  
which The Company has under the Hotel Proprietors Act 1956 where the act applies

*Damage:* The customer shall be responsible for any damage caused to the allocated rooms or furnishings, utensils and  
equipment therein by any act, default or neglect of the customer, subcontractor or guests of the customer and shall pay  
The Company on demand the amount required for making good or remedying any such damage

Please be aware that all areas of the Botany Bay Hotel are non smoking





# THE BOTANY BAY BROADSTAIRS

## THE SMALL PRINT - CONTINUED

*Food and Drink:* We cannot allow food or drink, other than that purchased on the premises be consumed with the hotel

All our food is prepared in a kitchen where nuts, gluten and other food allergens are present, if any guest has or you have a food allergy or intolerance, please let us know in advance

Please notify us in advance if you require wheelchair access or the use of high chairs

*Finishing Times:* Functions are required to finish at an agreed time when the booking is made. Extensions to this time are at the sole discretion of The Company and are subject to The Licensing act and Statutory Regulations previously mentioned

*Alterations to Bookings:* These are required to be made in writing and are subject to approval by The Company

*External Suppliers:* These are always subject to approval by The Company and may be subject to additional Terms and Conditions. The company reserve the right to object to the employment by customers and guests of any third party supplier.

A copy of the public liability insurance certificate for any live entertainment or DJ is required

*Force Majeure:* If the Hotel is prevented or hindered from carrying any of its obligations here under circumstances beyond its control including (without prejudice) government intervention, local planning decision, strikes by Company Employee's or Company Supplier's, labour disputes, accidents, Acts of God, national or local disasters, Acts of terrorism, then The Company's liability to the Client shall be no greater than the amount paid to the Company by the client in respect of the function

All prices quoted are inclusive of VAT.

Please note the contents of this brochure are subject to change.

The hotel reserves the right to cancel any function if any of the above terms are not adhered to

We accept the above terms and conditions associated with our booking and agree we are bound by them

Please sign below and return a copy to the Hotel

*Site Copy*

Event Date .....	Minimum No. of Guests .....
Signed.....	Signed.....
On behalf of The Hotel	On behalf of the Client .....
Name (Printed) .....	Name (Printed) .....
Position .....	Position .....
Date.....	Date.....



# THE BOTANY BAY

## BROADSTAIRS

## THE SMALL PRINT

### *Conference & Banqueting Terms and Conditions:*

The following terms and conditions of contract shall apply to all bookings for conference & banqueting  
Reference to The Company shall be The Hotel

One signed copy to be retained by the client and one copy to be returned to The Hotel

### *Deposits, Payments & Confirmation:*

Provisional dates must be confirmed in writing within 14 days along with a signed acceptance of our  
Terms & Conditions, otherwise the date will be released and re-offered for sale

A non refundable deposit of £250.00 is required at the time of booking.

The customer shall notify The Hotel in writing not less than 14 days prior to the function,  
the final number of guests anticipated attending the function

Full payment of charges must be made at least 14 days prior to the commencement of the function

The final amount payable by the customer shall be calculated on this final number or the number  
that actually attended, whichever is greater. If additional guests are added to attend the function after 14 days  
prior to the function, full payment will be required for those additional guests prior to the function

The Company reserve the right to charge interest at 2% above Bank Of England interest base rate for each day  
on any outstanding balances and all subsequent days thereafter

### *Cancellation Policy:*

In the unlikely event of you cancelling your event we reserve the right to apportion the following charges

On confirmation of the event a non refundable deposit of £250.00 is paid

For cancellations between 12 weeks and 4 weeks prior to the start date the charge will be 50% of the estimated  
total amount of the function including any accommodation, food and beverage, and optional associated costs.

For cancellations less than 4 weeks prior to the start date the charge will be 100%

Any deposits paid will be deducted from the amount of any outstanding monies due

### *General Conditions:*

*Licensing and Statutory Regulations:* Functions held within the hotel are subject to Statutory Regulations. All such  
regulations must be strictly observed. Details of any such regulations can be provided on request.

*Third Party Insurance:* The Company shall not be liable for any loss or damage suffered by the customer, except in  
respect of death or personal injury caused by the Company's negligence. This agreement does not affect any rights  
which The Company has under the Hotel Proprietors Act 1956 where the act applies

*Damage:* The customer shall be responsible for any damage caused to the allocated rooms or furnishings, utensils and  
equipment therein by any act, default or neglect of the customer, subcontractor or guests of the customer and shall pay  
The Company on demand the amount required for making good or remedying any such damage

Please be aware that all areas of the Botany Bay Hotel are non smoking



# THE BOTANY BAY BROADSTAIRS

## THE SMALL PRINT - CONTINUED

*Food and Drink:* We cannot allow food or drink, other than that purchased on the premises be consumed with the hotel

All our food is prepared in a kitchen where nuts, gluten and other food allergens are present, if any guest has or you have a food allergy or intolerance, please let us know in advance

Please notify us in advance if you require wheelchair access or the use of high chairs

*Finishing Times:* Functions are required to finish at an agreed time when the booking is made. Extensions to this time are at the sole discretion of The Company and are subject to The Licensing act and Statutory Regulations previously mentioned

*Alterations to Bookings:* These are required to be made in writing and are subject to approval by The Company

*External Suppliers:* These are always subject to approval by The Company and may be subject to additional Terms and Conditions. The company reserve the right to object to the employment by customers and guests of any third party supplier.

A copy of the public liability insurance certificate for any live entertainment or DJ is required

*Force Majeure:* If the Hotel is prevented or hindered from carrying any of its obligations here under circumstances beyond its control including (without prejudice) government intervention, local planning decision, strikes by Company Employee's or Company Supplier's, labour disputes, accidents, Acts of God, national or local disasters, Acts of terrorism, then The Company's liability to the Client shall be no greater than the amount paid to the Company by the client in respect of the function

All prices quoted are inclusive of VAT.

Please note the contents of this brochure are subject to change.

The hotel reserves the right to cancel any function if any of the above terms are not adhered to

We accept the above terms and conditions associated with our booking and agree we are bound by them

Please sign below and return a copy to the Hotel

### *Client Copy*

Event Date .....	Minimum No. of Guests .....
Signed.....	Signed.....
On behalf of The Hotel	On behalf of the Client .....
Name (Printed) .....	Name (Printed) .....
Position .....	Position .....
Date.....	Date.....